

**The Parochial Church Council of All Saints, Wellington with St Catherine's, Eyton**  
**Trustees' Annual Report for the year ended 31<sup>st</sup> December 2019**  
*Charity registration number: 1140711*

## **Objectives and Activities**

The Parochial Church Council of All Saints, Wellington with St Catherine's, Eyton (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Tim Carter, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach non churched members of the community.

### **Public Benefit**

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of All Saints, Wellington with St Catherine's, Eyton it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

## **Achievements and Performance**

### **Worship and Prayer**

- Piloted new, more accessible and family friendly liturgy for "Church Family Communion" services.
- Overseen the beginning of fundraising for the Organ Restoration Project, and gained Faculty permission for the restoration.
- Created more opportunities for prayer by introducing regular evening prayer meetings.

## Mission and Discipleship

- Built a close working relationship with the Orbit Community Arts Centre, leading the launch of a new Toddlers and Carers group.
- Hosted a CMS training day on Mission.
- Hosted new “Celebrate Wellington” Civic service, and successful Midsummer Fayre and Christmas Lights Switch On event.

## Pastoral Care and Hospitality

- Became a Dementia Friendly Church.
- Piloted and ran “Grave Talk” conversation sessions.
- Championed the use of increasing the accessibility of our church buildings and services to those with specific needs.

## Finance, Fabric, and HR

- Quinquennial review commissioned and undertaken.
- Significant work done in preparation for the new Coffee Served.
- Work on the Churchyard boundary walls negotiated with council.

## Financial Review

The general unrestricted funds have increased at the end of the financial year as the charity has an excess of income over expenditure on these funds of £13,139 (2018 £6,460 excess of expenditure over income). The designated and restricted funds have decreased since there has been agreed expenditure from these funds. Total reserves were £808,898 at 31 December 2019.

## Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £49,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £69,000 which is higher than this target.

## Investment Policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as “purchasing income”, where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

“We aim to invest in companies that:

- \* will develop their business in the interests of shareholders;
- \* demonstrate responsible employment practices;
- \* are conscientious concerning issues of corporate governance, the environment and human rights;
- \* are sensitive to the community in which they operate.”

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

## **Safeguarding**

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops’ guidance on safeguarding children and vulnerable adults).

## **Reporting Serious Incidents**

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity’s beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity’s money or assets, damage to the charity’s property or harm to the charity’s work or reputation.

The trustees are not aware of any Serious Incidents in the last year.

## **Fundraising**

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC

supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals, grant applications, or legacies for which the PCC are most grateful.

## **Volunteers**

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community.

## **Risk Management**

The Church Wardens carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

## **Structure, Governance and Management**

The PCC is a Body Corporate established by the Church of England and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2<sup>nd</sup> January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet 6 times a year. Given its responsibilities, the PCC has four Action Groups, each dealing with a particular aspect of parish life. These are the Mission and Discipleship, Pastoral Care and Hospitality, Prayer and Worship, and Fabric, Finance and HR Action Groups. Each reports back to the PCC with the minutes of their meetings.

## **Related Parties**

### **Donations from Related Parties**

Donations from related parties during the year totalled £38,000. All these donations were received without conditions.

### **Remuneration paid to Trustees**

None of the trustees have been paid any remuneration or received any other benefits from employment with the PCC.

### **Expenses paid to Trustees**

Trustee expenses of £10,068 have been incurred during the year.

**Reference and Administrative details**

All Saints is situated in Church St, Wellington, Telford, TF1 3AP. and is part of the Deanery of Telford, in the Diocese of Lichfield. The correspondence address is Parish Centre, Lychgate Walk, Wellington, Telford, Shropshire, TF1 3HA. Registered charity number 1140711. Our website address is: [www.allsaints-wellington.org](http://www.allsaints-wellington.org)

PCC members who have served from 1<sup>st</sup> January 2019 until the date this report was approved were:

**Ex Officio Members**

Clergy  
Rev'd. Tim Carter – Chairman - Vicar  
Rev'd. David Sims – Curate

**Readers**

Heather Grivell  
Neil Robinson (until APCM 2019)

**Churchwardens**

Paul Thompson  
Ian Lawson (until APCM 2019)  
Judy Meeson (from APCM 2019)

**Deputy Wardens**

Tony Hulme  
Barry Church  
Rachel Rouse (until APCM 2019)  
Fiona Wright

**Representatives on Deanery Synod**

Calvin Protheroe  
David Kershaw  
Richard Long  
Mike Dixon

**Elected Members**

Andrew Beach  
Angela Bruno  
Alison Buckley  
Rose Kershaw  
Nigel Meeson  
Martin Johnson (until APCM 2019)  
Liz Lawson (until APCM 2019) (Treasurer)  
Laura Powell (Secretary)  
Jon Powell  
Pam Hill  
Angela Bruno (until APCM 2019)  
Sean Spellen (until APCM 2019)  
Lesley Stone  
Ian Lawson (from APCM 2019)  
Sydni Brooke (from APCM 2019)  
Jillian Archer-Jones (from APCM 2019)  
Gemma Everson (from APCM 2019)  
Hope Gwilliam (from APCM 2019)

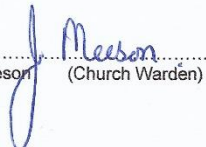
**DCC Representatives**

Yvonne Crow  
Kim Scott-Webster (from APCM 2019)

Approved by the PCC on 28 September 2020 and signed on its behalf by:



Reverend Tim Carter (Chairman)



Judy Meeson (Church Warden)